

Denbigh Carnival Welsh Language Policy

Denbigh Carnival is a constituted community group composed of volunteers and representatives from third sector and statutory organisations. The aim of the Carnival is to develop and improve community involvement by encouraging as many local community and voluntary groups as possible to become involved in the annual Carnival event. We work with individuals, groups and organisations to increase community engagement, capacity and involvement by utilising community development principles and values. One of the ways that we do this is to promote the work done by support organisations.

Introduction

We acknowledge the fact that under the Welsh Language (Wales) Measure 2011 the Welsh language has official status, and should be treated no less favourably than the English language.

We believe that it is good business practice to provide services in the language of choice of our customers. We also believe that it shows respect to our partners to encourage and facilitate the use of their chosen language in community.

We will ensure that we make constant progress towards achieving this ambition, and this Welsh Language Policy sets out our current commitments in relation to using Welsh and also, where appropriate, sets targets to help us develop our use of Welsh.

The scope of our commitments in this policy should be interpreted reasonably - they are limited to activities and services in Wales or which are delivered to people living in Wales, and also limited to activities and services which we are able to control or influence.

Please direct any comments or complaints about this policy to:

Catherine Jones (Chair)

Halven, Barkers Well, Denbigh, LL16 3YF

denbighcarnival@outlook.com

Public Image

Corporate Brand

Our corporate brand is in English only.

Website and Digital Services

As far as is practically possible we try to ensure that information on our website is bilingual. The majority of our website content is provided by partners, and we encourage them to use more Welsh whenever is possible to do so.

We will use more Welsh in our digital services whenever it is possible to do so.

Advertising and Marketing

We endeavour to produce printed publications, advertising and our application forms bilingually.

Communication

Tracking Language Choice

We currently do not record or track the language choice of any of our partners.

Face to Face Communication

We try to ensure that there is a member of the Partnership that can speak Welsh at all of our meetings; however this may not always be practically possible due to their other working commitments.

Telephone Communication

As the group tends to communicate primarily through meetings, our communication by telephone is very limited. Our Partners are able to recognise and handle a Welsh language call with courtesy.

Correspondence (Paper and Electronic)

At the moment, we generally write to people in English. We acknowledge our contacts' freedom to correspond with us in Welsh and we will respond in their preferred language wherever it is practically possible and financially viable.

Forms and Account documents

Our forms are usually printed bilingually. Our account documents are in English only. We will continue to provide bilingual forms and documents when it is possible to do so.

Volunteers and the Workplace

Recording and Developing our Volunteers' Language Skills

We acknowledge that in Wales, the Welsh language should be treated no less favourably than the English language. We will support and facilitate the use of Welsh and English within the committee.

Internal Communication

We recognise that each Partnership member and community member has the freedom to use the Welsh language with each other, as enshrined in the Welsh Language (Wales)

Measure 2011 and we expect Partners to respect the linguistic preferences of their colleagues and community members.

Internal Publications

Our internal publications are in English only. We will use more Welsh in our internal publications wherever it is reasonable to do so.

Leadership

We will ensure that this policy is supported at the highest level in our organisation. We will appoint one member of the senior management team Partnership committee to be responsible for implementing, championing and reviewing this policy.

Awareness

This policy will be conveniently available for the public to read on our website. Every member of the committee will receive a copy of this policy and direction on its requirements.

Review

We will assess and revise this policy at least every three years, or upon request.

Services delivered on our behalf

We encourage every contractor or third party that delivers services on our behalf to comply with this policy.

Disclaimer

The Welsh Language Commissioner's template was used to compile this Welsh Language Policy. However, the Welsh Language Commissioner is not responsible for monitoring the standard of our Welsh medium provision. Any enquiries regarding the implementation of this policy should be directed to us at the address given on the front page.

May 2015.